# FACT SHEET 2021-2022

## Student Exchange Program

### General information

<table>
<thead>
<tr>
<th>Université de Montréal website</th>
<th><a href="http://www.umontreal.ca">www.umontreal.ca</a></th>
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<tbody>
<tr>
<td>Université de Montréal at a glance</td>
<td><a href="http://www.umontreal.ca/ludem/#c21430">http://www.umontreal.ca/ludem/#c21430</a></td>
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### International Affairs Office

<table>
<thead>
<tr>
<th>Website</th>
<th><a href="https://international.umontreal.ca/english/home/">https://international.umontreal.ca/english/home/</a></th>
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<tbody>
<tr>
<td>Student exchange program</td>
<td><a href="https://international.umontreal.ca/english/international-students/study-at-udem-in-an-exchange-program/">https://international.umontreal.ca/english/international-students/study-at-udem-in-an-exchange-program/</a></td>
</tr>
</tbody>
</table>

### Addresses

Express delivery (DHL, FEDEX, etc.): 
Office of International Affairs - Université de Montréal  
3744, Jean-Brillant ave., Suite 581  
Montreal (Quebec) H3T 1P1  
CANADA

Regular postal service: 
Office of International Affairs - Université de Montréal  
3744, Jean-Brillant ave., Suite 581  
PO Box 6128, Station Centre-Ville  
Montreal (Quebec) H3C 3J7  
CANADA

### Contacts

<table>
<thead>
<tr>
<th>Office directory</th>
<th><a href="https://international.umontreal.ca/english/international-affairs-office/team/">https://international.umontreal.ca/english/international-affairs-office/team/</a></th>
</tr>
</thead>
</table>
| International Mobility Coordinator | Judith Beaulieu  
judith.beaulieu@umontreal.ca |
| Student Mobility Advisor Americas, Asia Pacific | Sarah Gu  
sarah.gu@umontreal.ca |
| Student Mobility Advisor Europe (except France), Australia, New Zealand | Caroline Téhard  
echange@umontreal.ca |
| Student Mobility Advisor France, Africa, Middle East | Nadia Lefebvre-Beauséjour  
nadia.lefebvre-beauserjo@umontreal.ca |
# Important dates and application instructions

<table>
<thead>
<tr>
<th>Academic calendar</th>
<th>Fall semester: from September 1 to December 22, 2021</th>
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<td></td>
<td>Winter semester: From January 6 to April 29, 2021</td>
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<tr>
<td></td>
<td>For more information: <a href="https://registraire.umontreal.ca/dates-importantes/calendriers-universitaires/#c183153">https://registraire.umontreal.ca/dates-importantes/calendriers-universitaires/#c183153</a></td>
</tr>
<tr>
<td>Nomination</td>
<td>The partner university must send us this nomination form by March 10 for Fall entry or by September 1 for Winter entry.</td>
</tr>
<tr>
<td>Online application</td>
<td>Application instructions will be sent directly to partners upon receiving the nomination form.</td>
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## List of required documents to be uploaded by student

- A Study Plan
- A letter of intent in French
- An official copy of the academic transcript
- The list of courses the student is currently enrolled to at home institution
- Students who are not from a French-speaking university must submit proof of French proficiency along with the [French Proficiency Form](https://registraire.umontreal.ca/dates-importantes/calendriers-universitaires/#c183153) (filled out by home university);
- A letter of recommendation from the home university (Academic Head, Advisor or other appropriate authority);
- Copy of a single official document listing the name of the student as well as the names of the parents (e.g. birth certificate or family record book);
- Applicants for Architecture, Industrial Design or Interior Design programs must also send a portfolio.

[How to upload application documents on the Student Center](https://registraire.umontreal.ca/dates-importantes/calendriers-universitaires/#c183153)

## Application deadlines

- Fall semester (September to December) and full academic year (September to April): **April 1**
- Winter semester (January to April): **September 15**

## Official decision

Please note admission is not guaranteed. The official letter of admission will be available online on the Student Centre (Centre étudiant) once the academic department has accepted the application. This letter is the official document to be used for visa/study permit application.
Language requirements

Université de Montréal is a French taught institution and almost all courses are held in French.

Proof of minimum B2 (from the Common European framework) French proficiency is required. Students who are not from a French-speaking institution must provide a certificate/letter delivered by an accredited institution (home university’s Department of Languages, French Alliance, School of Languages, etc.) for most programs of study.

Some departments may require a higher level; see below for the list of programs with particular requirements.

French courses: students may take a full term of French language courses or one French language course along with regular courses (fees may apply). Please see our website for more information.

Academic information

Students must choose courses from a single program of study. Most of programs are open to exchange students.

Students must be enrolled on a full-time basis.

List of programs offered at UdeM

List of programs with particular requirements

Credit system

Bachelor: 1 UdeM credit = 2 ECTS
Master and Doctorate: 3 UdeM credits = 8 to 10 ECTS

Transcript of records and grading scale

Transcripts will be emailed to partner institutions approximately one month after the end of the term. Hard-copies sent upon request.

For more information, please see following page: http://registraire.umontreal.ca/documents-officiels/releves-de-notes-et-attestations/#c11851

Immigration information

For further information: http://bei.umontreal.ca/english/form_info.htm
For any questions: http://www.bei.umontreal.ca/english/accueil_coordonnees.htm
### Medical insurance and student services

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<th>Medical insurance and student services</th>
<th>Mandatory medical insurance coverage</th>
<th>Accommodation</th>
<th>Estimated cost of living</th>
<th>Students with disabilities</th>
<th>International Students Office (Bureau des étudiants internationaux)</th>
</tr>
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<tbody>
<tr>
<td><strong>Mandatory medical insurance coverage</strong></td>
<td>All exchange students attending UdeM are automatically registered for group medical insurance.</td>
<td>On-campus accommodation is available, but the number of rooms is very limited for exchange students as priority is given to regular full-time students. Here are some other housing options:</td>
<td><a href="http://bei.umontreal.ca/english/mtl_budget.htm">http://bei.umontreal.ca/english/mtl_budget.htm</a></td>
<td>Students must contact the Office for Disabled Students’ assessment and support (prior to arrival) to ensure that they qualify for these services. Some fees may apply for certain services. For further information:</td>
<td>The International Students Office is dedicated to helping foreign students integrate into Université de Montréal and Quebec, assisting them with their arrival and all through out their stay. The service of the BEI is exclusively focused on the needs and requests of foreign students:</td>
</tr>
</tbody>
</table>
- Get your place: [http://www.logement.umontreal.ca/echange/index.htm](http://www.logement.umontreal.ca/echange/index.htm)  
- Bureau des étudiants internationaux: [http://bei.umontreal.ca/english/mtl_logement.htm](http://bei.umontreal.ca/english/mtl_logement.htm) | | [http://www.bsesh.umontreal.ca/](http://www.bsesh.umontreal.ca/) or contact Etienne.jeannotte@umontreal.ca | www.bei.umontreal.ca |